

**CONTRA COSTA COLLEGE
CURRICULUM INSTRUCTION COMMITTEE MEETING
MINUTES**

Location: AA-216

Date: Monday, 11/26/12

Time: 2:15 p.m. – 4:00p.m.

Those in attendance were: Kenyetta Tribble (Chair), Shondra West (Instruction Office), Norma Valdez-Jimenez (SS), Robert Webster (SS), Agustin Palacios (NSAS), Julie Shieh-Cook (LAVA), John Diestler (LA), Jason Berner (LA), Erlinda Vance (ASU)

Absent: Vern Cromartie (NSAS), Andrew Kuo (LAVA), Terence Elliott (Dean)

Guests in attendance were: Majeedah Rahman (NSAS), Mark Wong, Jeff Kamalian, Stephanie Austin, Lucile Beatty, Marshall Alameida

B= Bundled

A = Approved

CA = Conditionally Approved

T = Tabled

CONSENT ITEMS	ACTION	CONDITIONS/COMMENTS
Agenda of 11/26/12	A	
Minutes of 10/22/12	A	

Course Inactivation:

ENGIN-112	B/A	Introduction to Engineering Reason for Inactivation: No longer offered due to budget.
ENGIN -114	B/A	Plane Surveying Reason for Inactivation: No longer offered due to budget.
ENGIN -231	B/A	Engineering Drawing Reason for Inactivation: No longer offered due to budget.
ENGIN -232	B/A	Descriptive Geometry Reason for Inactivation: No longer offered due to budget.
ENGIN -256	B/A	Engineering Dynamics Reason for Inactivation: No longer offered due to budget.
ENGIN -300	B/A	Field Studies Reason for Inactivation: No longer offered due to budget.
NURS-204	A	Orientation to Nursing Assistant Reason for Inactivation: This course is being integrated into the content of NURS 202.

Course Revisions

MEDIC- 218	A	Injection Procedures for Healthcare Professional Revision: Pre/co-requisite change. Delete MEDIC 161 and add MEDIC 221.
NURS -202	CA	Certified Nursing Aide-Home Health Aide Revision: Hours/Units and adding MEDIC 109 or current CPR equivalent as a pre-requisite, remove NURS 204 as a pre-requisite, add ENGL 142A or additional 3.5 units as a co-requisite and include this on certificate, remove MEDIC 109 as a co-requisite, and remove ENGL 103 as a co-requisite. HOURS: lec 90 Lab 189 UNITS: 8.5 CONDITIONS: Change pre-requisite of ENGL 092 to with a grade of “C” or better with a compass score of reading 34 and writing 35.
ENGIN 240	CA	Properties of Engineering Materials Revision: Description change to correct third sentence. CONDITIONS: Typos (no comma after “structures”, “materials” are, “properties” are.
PHYS 120	B/A	General College Physics Revision: Description change “To add this course...”
PHYS 130	B/A	General Physics I Revision: Description change “To add this course...”
PHYS 110L	B/A	Descriptive Physics Revision: Description change “To add this course...”

New Course/s:

AUSER-207	CA	Hybrid Electric Vehicles Diagnostics and Repairs DISCIPLINE: Automotive Technology HOURS: lec 36 Lab 27 UNITS: 2.5 GRADE TYPE: LR CONDITIONS: This is a degree credit course with no repeatability (remove repeatability).Description errors – change “we” to “students”. This course needs a text for transferability. The Course Justification and Department Goals statement should be named as one.
COUNS-805N	CA	Building Pre-Collegiate Skills – Level I DISCIPLINE: Counseling HOURS: Lec 36 Lab 36 GRADE TYPE: NC CONDITIONS: Reword SLO criteria.
COUNS -806N	CA	Building Pre-Collegiate Skills – Level II DISCIPLINE: Counseling HOURS: Lec 36 Lab 36 GRADE TYPE: NC CONDITIONS: Reword SLO criteria.
MEDIC -223	T	Skills for the Healthcare Student DISCIPLINE: Health Care Ancillaries HOURS: lec 54 Lab UNITS: 3 GRADE TYPE: LR CONDITIONS: Title changed from Skills for the Successful Healthcare Student. This course replaces HHS 115. CIC suggests the goals and objectives be added to the description regarding study skills and soft skills of the health care student to distinguish the courses from other college success courses.
MEDIC -224	CA	Communication Skills for the Healthcare Professional DISCIPLINE: Health Care Ancillaries HOURS: lec 54 Lab UNITS: 3 GRADE TYPE: LR CONDITIONS: Class maximum signature is needed. No GE – elective only.
MUSIC -109	CA	Applied Music: Individual Instruction DISCIPLINE: Music HOURS: lec 9 Lab 0-378 UNITS: .5-7.5 GRADE TYPE: SC State requires four semesters of Applied Music. CONDITIONS : Needs Department Chair’s signature. No OE/OE. Yes for UC transfer. Needs class maximum signature.
MUSIC -163	CA	Vocal Ensemble Fundamentals DISCIPLINE: Music HOURS: lec 9-54 Lab 1.5-108 UNITS: .5-5 GRADE TYPE: SC State requires four semesters of Applied Music. CONDITIONS : Needs Department Chair’s signature. Needs class maximum signature.
MUSIC -167	CA	Vocal Chamber Music: Contra Costa Singers DISCIPLINE: Music HOURS: lec 9-54 Lab 1.5-108 UNITS: .5-5 GRADE TYPE: SC State requires four semesters of Applied Music. CONDITIONS : Needs Department Chair’s signature. Yes for UC transfer. Needs class maximum signature. Add major title to SLO page. Take GE requirement off SLO page.
MUSIC 176	CA	Vocal Jazz Music: Jazz Singers/JazzaNova DISCIPLINE: Music HOURS: lec 9-54 Lab 1.5-108 UNITS: .5-5 GRADE TYPE: SC State requires four semesters of Applied Music. CONDITIONS : Needs Department Chair’s signature. No OE/OE. Yes for UC transfer. Needs class maximum signature.
MUSIC 177	CA	Commercial Vocal Ensemble: Jazz-ology DISCIPLINE: Music HOURS: lec 9-54 Lab 1.5-108 UNITS: .5-5 GRADE TYPE: SC

		State requires four semesters of Applied Music. CONDITIONS : Needs Department Chair's signature. No OE/OE. Yes for UC transfer. Needs class maximum signature.
SOCSC-141	CA	Contemporary Men DISCIPLINE: Social Science HOURS: lec 54 Lab UNITS: 3 GRADE TYPE: LR CONDITIONS: Student Evaluation must match on outline and syllabus. CIC suggested that the description be reworded to make it more appealing. A reading analysis is needed. A course maximum signature is needed. Change writing assignments in course expectations to 3 and remove "Other 1". SLO criteria #1 should be changed to "answer 70% of embedded test questions..."

Program-Major/Certificate New & Revisions:

AUSER	A	Change to Certificate Automotive Electrical Technician Revision: Remove MATH 101 and ENGL 139. Add AUSER 207 and 230. New unit value is 12.5.
MUSIC	T	New Major AA-T Music Theory III and IV need to be removed because these courses have not been approved yet. A narrative is required for submission to the State. This item is being tabled.
MUSIC	CA	Change to Major Revision: Description and Possible Careers Description changed. CONDITIONS: Music Theory III and IV needs to be removed because these courses have not been approved yet. New Unit value is 32.
NURS	CA	Change to Certified Nursing Assistant-Home Health Aide Certificate Unit Value: 12 units New requirements: NURS 202 (8.5) ENGL 142A (or 3.5 additional units) CONDITIONS: Make corrections to form.
POLSC	A	Change to Major Revision: Add SOCSC 141 as an elective
SOCIO	A	Change to Major Revision: Add SOCSC 141 as an elective

Course Content Reviews:

CULIN-105	T	
CULIN-120	T	
CULIN-241A	T	
CULIN-241B	T	
CULIN-251	T	
CULIN-280	T	
KINES-201	T	
HED-115	T	
HED-135	T	
PE-260	T	
PE-270	T	
PE-378	T	
PE-379	T	

Announcements/Open Discussion:

CID-AA-T/AS-T & Prerequisite Update Tabled
Accreditation – Tabled

Presentations from Public:

There were no presentations from the public.

Respectfully submitted by
Lynette Kral